



Richard M. Daley
Mayor

Department of Police • City of Chicago
3510 South Michigan Avenue • Chicago, Illinois 60653

Jody P. Weis
Superintendent of Police

December 13, 2010

Dear Media Partner:

As many of you know, amendments to the City of Chicago's News Media Credentials ordinance recently have been finalized. The Chicago Police Department is pleased to move forward now with an improved application process for issuing media credentials, and we thank you for your patience as we worked to develop a more efficient means consistent with changes to the ordinance.

The News Media Credential and Vehicle Application has been attached and will need to be completed and returned in order to initiate the process. To ensure a streamlined, expedited process, the form should be submitted by January 3, 2011, with attention to Maribel Hernandez, at email address maribel.hernandez@chicagopolice.org, fax 312/745-6999, or in person or mail at Chicago Police Department, Office of News Affairs, 3510 S. Michigan Ave., 3089NW – Maribel Hernandez, Chicago IL 60653.

Following review of all submitted applications, approved applicants will be invited to the Multipurpose Room at Chicago Police Headquarters, 3510 S. Michigan, in order to obtain the photograph necessary for media credentials. Multiple dates will be announced to facilitate this step in the process. These sessions, which will be scheduled in January, will be open, and appointments will not be required.

A copy of the revised City of Chicago News Media Credentials Ordinance (Chapter 4-328) has been attached for your convenience, along with the application. As always, inquiries may be directed to the Office of News Affairs at any time at 312/745-6110.

Sincerely,

A handwritten signature in black ink that reads "Maureen C. Biggane".

Lt. Maureen C. Biggane
Commanding Officer
Chicago Police News Affairs